



ST. ANNE SCHOOL

JOB DESCRIPTION

Boys and Girls Basketball Coach

St. Anne School, an independent Catholic school in Laguna Niguel, is seeking an exceptional boys' and girls' basketball coach for Middle School. We are looking for a talented, energetic, hard-working, team player to join our strong faculty.

RESPONSIBILITIES:

- Acts as a role model of professionalism in a Catholic environment.
- Supports the philosophy, policies, goals of the school, as well as the decisions made by Board of Directors and administrators.
- Insures the health, safety, and welfare of all students.
- Holds in strict confidence all matters pertaining to school.
- Adheres to all policies and procedures as outlined in the parent/student handbook and employee handbook.

Position:

The boys' and girls' basketball coach would be responsible for developing the fundamental skills of the players, planning and organizing practice, coaching games, and serving as a leader and role model to the Middle School students of St. Anne School.

When:

Starts winter season around November 30, and finishes with playoffs around February 16 (excluding school breaks).

Time requirements:

Candidates must be available to work Monday through Thursday and the hours may vary from 2:30 p.m. to 6 p.m. Students do not practice or participate in games/tournaments over breaks or holidays.

Qualifications:

1. Candidates must be extremely reliable and able to meet with time requirements of the position.
2. Must have playing/coaching experience in basketball.
3. Must have a genuine love for children.
4. Must be able to pass a background check.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily outside.

Physical: Primary functions require sufficient physical ability and mobility to work outside; to stand for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate sports equipment requiring repetitive hand movement and fine coordination including use of a balls or bats and to verbally communicate.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

This is an hourly, part-time, non-exempt position. Please send cover letter, resume, and references to the Director of Human Resources, Melissa Vergara at hr@st-anne.org