



POSITION OPENING: Preschool Extended Care Aide

St. Francis of Assisi Catholic School, a Preschool – 8th grade school in Yorba Linda, is seeking an experienced and faith-filled preschool extended care aide. This position will support the early childhood program and school's mission and philosophy as a member of a vibrant Catholic school community.

POSITION DESCRIPTION

- Part-time (hourly) exempt without benefits.
- Tuesdays, Thursdays, and some Fridays, 2:00 pm – 6:00 pm.
- Reports to the Pre-K Director, Vice Principals, and Principal.
- Assist teachers with academic instruction and the implementation of Individual.
- Provides developmentally appropriate activities, guidance and supervision to students in afterschool program.
- Performs additional duties as assigned by Pre-K Director, Vice Principals, and the Principal.

QUALIFICATIONS

- Prefer a practicing Roman Catholic with a strong commitment to and working knowledge of the Catholic faith.
- Demonstrates strong communication and organizational skills, reliability, patience, understanding, flexibility, and team player.
- Must be self motivated. Must be able to plan, create and implement activities and healthy snacks that are developmentally appropriate for age level.
- Ability to professionally communicate with parents and maintain confidentiality.

EXPECTATIONS AND EXPERIENCE

- Must meet or exceed all state licensing requirements. Previous preschool teaching, and team-teaching experience preferred.
- Must be knowledgeable and compliant with Title 22 regulations.

Interested candidates are asked to submit a resume by email to Mrs. Cheri Martinson at cmartinson@sfayl.org or by mail to St. Francis of Assisi School, 5330 East Side Circle, Yorba Linda, CA 92887.