



POSITION OPENING: Elementary Music Teacher

St. Francis of Assisi School is seeking a qualified and experienced Music Teacher who is deeply committed to help students grow in their enjoyment, appreciation, and performance of music for students in grades K – 4th. This position serves as the primary educator for music instruction for the 2018-2019 school year.

POSITION DESCRIPTION

- 10-month part-time non-exempt without benefits
- Teach twelve 45-minute classes per week / 6 classes/day twice weekly
- Responsible for planning and implementing music curriculum
- Coordinate/direct school choir, Christmas program, and choir enrichment class
- Performs additional duties at the request of the Principal

ESSENTIAL DUTIES

- Teach comprehensive music curriculum (emphasis on vocal performance, music theory and music appreciation)
- Utilize various resources to teach content aligned to California (Common Core) standard for music, including but not limited to MacMillan/McGraw Hill textbooks and accompanying resources, and Music Plus Magazine
- Submit weekly lesson plans using Planbook software
- Track student progress/participation and submit grades using Sycamore system
- Maintain teacher webpage (EDLIO system)
- Coordinate/direct school choir. The choir sings at monthly school masses and celebrations, the Advent Choral Festival, a Christmas Concert with St. Martin de Porres, Open House, the Fall and Spring Choral Festival and Graduation
- Teach weekly after school choir enrichment to students in 4th-8th grade
- Select and teach all choral repertoire for respective performances
- Coordinate with grade level teachers in selecting music for the monthly masses
- Work with accompanist from Santa Clara Church at the monthly masses
- Create and distribute worship aids for use at monthly masses
- Coordinate Christmas Programs for grades K-5. (Teach music, audition soloists, assign speaking parts, coordinate costumes, design sets)
- Review and select appropriate Christmas Programs for student performances.
- Attend staff development days when required
- Other duties as assigned by administration

QUALIFICATIONS

- Prefer a practicing Roman Catholic with a strong commitment to and working knowledge of the Catholic faith.

- Strong communication and listening skills with students, parents, colleagues, and administration. Excellent classroom management skills.

EDUCATION AND EXPERIENCE

- BA or minor in music education
- California Teaching Credential preferred but not required
- Three years teaching experience
- Familiar with Catholic liturgy and contemporary sacred music

SALARY: Appropriate level on the Diocesan Teacher Salary schedule based on experience and qualifications.

Interested and qualified candidates are asked to submit a letter of introduction and resume by email to Mrs. Andi Watanabe at awatanabe@sfayl.org or hardcopy to St. Francis of Assisi School, 5330 East Side Circle, Yorba Linda, 92887.