

## Substitute Teachers and Substitute Instructional Assistants Grades K - 8

St. Junipero Serra Catholic School in Rancho Santa Margarita, CA has an ongoing need for Substitute Teachers and Substitute Classroom Instructional Assistants for all grades (Kindergarten through 8<sup>th</sup> Grade).

You decide how much you want to work! We have assignments lasting one day, one week, and longer-term assignments lasting up to 3 months.

HOURS:

- Substitute Teachers typically work from 7:10 AM to 3:15 PM.
- Substitute Instructional Assistants typically work from 8 AM to 1 PM.

## QUALIFICATIONS:

- Substitute Teachers must have a BA/BS Degree and a current teaching credential.
- Substitute Instructional Assistants must have an AA Degree at minimum. Coursework in elementary education is highly desirable. Experience with school-age children, and knowledge of basic subjects including math, grammar, spelling and reading are required.
- It is a condition of employment that all staff conduct themselves in a manner that is compatible with and supportive of the teachings and mission of the Roman Catholic Church and the Diocese of Orange, including being respectful of the faith expressions of Catholicism.
- All positions at St. Junipero Serra Catholic School require fingerprint clearance, proof of freedom from TB, Safe Environment Training (online training through the Diocese of Orange) and proof of employment authorization to work in the United States.

## ABOUT US:

St. Junipero Serra Catholic School is valued as a leading Diocesan Catholic Parish Elementary School located in South Orange County. Motivated by the teaching of Saint Junipero Serra and the persevering spirit of our founding families, we nurture our students to live and model their Catholic faith as servant leaders of Christ. Guided by the Holy Spirit, St. Junipero Serra students are encouraged to use their God-given gifts and talents to serve the challenges of this everchanging world.

If you are interested in applying for a position, please send a resume to Elise Trent at <u>etrent@serraschool.org</u>.

## ST. JUNIPERO SERRA CATHOLIC SCHOOL

*Inspiring a deep faith, innovative mind and caring heart through Christ.*