



Job Title: Science/STEM Teacher; Grades 4-8

Site: St. Joseph's School

Reports To: Principal

FLSA: Exempt; Full-Time, Contractual, Benefit Eligible

Supervises: Teachers for Curriculum Development/Implementation

Overview

The St. Joseph Catholic School science teacher is responsible for science instruction, curriculum development in the area of science, and extended classroom activities associated with science in grades four - eight. Additionally, they will be responsible for the implementation of a STEM program as well as the coordination of Chrome devices on campus. The candidate must support and uphold the philosophy of Catholic education and the mission of the school, witness to Gospel values and be willing to model the teachings of the Catholic Church. A successful candidate will possess the ability to demonstrate initiative, leadership, collaboration, and independent thinking.

Areas of Responsibility

- Responsible for the instructional program and management of their assigned class or program, Fourth - Eighth Grade.
- Provide academic subject instruction in science and STEM, ensuring that curriculum and schedule are followed.
- Plan for class activities, including preparing units and daily lesson plans, identifying materials to implement class activities, preparing class projects, giving student feedback on completed work to insure mastery of presented material, and grading of tests and assignments in a timely manner.
- Coordinate 1:1 technology program and coordinate enrollment of student Chrome devices.
- Confer with other teachers concerning cross-curricular opportunities.
- Communicate with parents on a regular basis about schedule, assignments, events, and individual student needs. Meet with parents during scheduled conferences during the school year and as requested.



- Maintain grades and curriculum assessments online.
- Attend weekly faculty meetings and participate on committees as assigned.
- Support the school by attending school sponsored events and activities.
- Commit to ongoing professional development via workshop attendance, visiting other schools, and webinars.
- Learn new skills and integrate technology as changing pedagogy dictates
- Other duties may be assigned.

Qualifications and Experience:

- Bachelor's Degree or Higher in Science/STEM or related field
- California State Teaching Credential; Single Subject - Science
 - Multiple Subject Credentials will be considered
- Prior teaching experience desired, but not required
- Program management experience desired, but not required

**Please email resume with cover letter to the principal, Amanda Hawley, at ahawley@sjsplacentia.org

Date Prepared: April, 2020

Revised: N/A