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**TYKE – 8<sup>th</sup> GRADE MUSIC TEACHER  
LONG TERM SUBSTITUTE  
2022-2023 JOB POSTING**

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**Position Title:** TYKE – 8<sup>th</sup> Grade Long Term Substitute Music Teacher

**Job Classification:** Exempt

**Reports to:** Assistant Principal and Principal

**General Summary**

Faithful to our Catholic values, we sustain an evolving school-wide learning environment that inspires each Learner to achieve his or her God-given potential inside and outside the classroom. The classroom teacher is responsible for fostering the spiritual, intellectual, and social development of our students.

**Essential Duties and Responsibilities:**

- To motivate students to follow the example of Christ, striving to teach the Christian virtues and nurture disciples by personal example as well as by explicit instruction.
- Exhibit competence in teaching by demonstrating current thorough knowledge of curriculum and subject matter and be able to communicate effectively with students; be able to organize classroom learning and materials to maximize student time on tasks as well as motivate student learning and provide for individual differences.
- To be responsible for the order and progress of classes, including developing and maintaining a classroom environment conducive to effective learning.
- Responsible for planning and teaching music curriculum to TYKE – 8<sup>th</sup> grade students.

Tyke – 2<sup>nd</sup>

- Perform simple rhythmic patterns by reading rhythmic notation
- Introduce music vocabulary to understand music terms and symbols
- Teach following directions while singing/performing movements for Christmas Pageant.

3<sup>rd</sup> – 4<sup>th</sup> Grade

- Learn to play the recorder
- Continue teaching music terms and symbols.
- Reinforce note and value reading
- Teach following directions while singing/performing movements for Christmas

## Pageant.

### 5th – 6th Grade

- Students will learn to play keyboards, how to identify notes on the keyboard as well as play basic chords with proper hand position.
- Teach understanding of music fundamentals. Students will learn how to read and play simple note melodies.
- Teach following directions while singing/performing movements for Christmas Pageant (5<sup>th</sup> grade)

### 7th – 8th Grade

- Students will learn to play the ukulele, learning the parts of the ukulele, how to properly hold and strum the ukulele, what notes the strings play, learning chords and working on transitioning between chords, slowly at first and then with increasing speed.
- Support the Christmas Pageant Director prepare for the pageant.
- Use effective methods of assessment to evaluate student progress directly related to curriculum objectives and to concepts and skills taught.
- Work with parents, the primary educators of their Children, providing periodic reports and arranging parental conferences when necessary.
- Establish a consistent management approach, which promotes self-direction and positive self-image within a faith-based environment; sets high standards for student behavior and manage inappropriate behavior effectively.
- Assist in curriculum construction and revision when needed; to assist in the selection of textbooks, equipment, and other instructional materials and resources.
- To attend and participate in all faculty meetings where attendance is required.

## **Professional Responsibilities of Teacher:**

### During the School Day

The regular school day includes thirty-minutes work activity before the beginning of the school day and thirty-minutes work activity after the end of the school day. It, likewise, includes thirty-minutes duty free lunch period. Teachers are expected to perform all duties determined by the Principal or Assistant Principal during the regular school day. Teachers are assigned weekly traffic duties which may occur before or after school.

### Outside of the School Day

Teachers are expected to participate in all school functions scheduled outside the regular school day, such as in-service programs, faculty meetings, parent conferences and other activities specified by the Administration.

## **Basic Qualifications:**

- Upholds the teachings of the Catholic Church and models a lifestyle consistent with Christian values.
- Maintains excellent communication skills including written, verbal, public speaking and presentation skills.
- Be able to manage multiple tasks simultaneously.

- Flexibility in assessing needs and strategies and adapt appropriately in an educational and ministerial environment.
- Proficiency in the use of technology, specifically, Microsoft Office Suite, Google Suite, FACTS SIS Database, Schoology Learning Management System.
- Understands complexity of teaching students with varied learning styles and needs and adjusts instruction accordingly.

**Required Qualifications:**

- Valid California Teaching Credential preferred.
- Valid certification for Basic First Aid and CPR.
- Comply with Diocesan COVID-19 vaccine and testing requirements.
- Complete required certifications: Safe Environment and Cyber Security training.

**Position Description**

- Monday – Thursday, 7:30 am – 3:30 pm, up to 28 hours per week, 4 month position.
- The term of employment is from August 16 – December 15, 2022.

Position is a full-time long-term substitute salaried position. The salary is based upon the salary scale approved by the Diocese of Orange Department of Schools.

**Application Procedure**

Interested candidates should mail or email your resume and cover letter to the attention of Tom Waszak at [twaszak@stedschool.org](mailto:twaszak@stedschool.org) or St. Edward the Confessor Parish School 33866 Calle La Primavera, Dana Point, CA 92629.

**Application Deadline**

This position is for the fall, 2022-2023 school year. The position will remain open until it is filled.