
RECESS/LUNCH PLAYGROUND SUPERVISOR 2021-2022 JOB POSTING

Position Title: Recess/Lunch Playground Supervisor

Job Classification: Non-exempt

Reports to: Lead Playground Supervision and Assistant Principal

School Vision Statement

Faithful to our Catholic values, we sustain an evolving school-wide learning environment that inspires each Learner to achieve his or her God-given potential inside and outside the classroom.

Always learning, our graduates are confident and compassionate young men and women who will make a difference.

School Mission Statement

St. Edward the Confessor Parish School, a preschool through eighth grade school within the Diocese of Orange, shares in the mission of the Roman Catholic Church to live the Gospel message by building Catholic identity through a Sacramental life of service to God, family, parish and community.

Working together with parents, we are dedicated to develop faith formation, academic excellence and digital citizenship. We strive to help our learners grow spiritually, intellectually, socially and emotionally within a Christ-centered environment.

Position Description

The playground supervisors are responsible for ensuring that the school's health, safety and playground rules are followed, for interacting with students and encouraging appropriate play and for managing student behavior, working with teachers and administration where appropriate. The playground supervisors oversee students during recess and lunch periods.

Professional Responsibilities of the Playground Supervisor:

Essential Functions

- Assist with supervision of playground activities
- Plan and organize games suitable to the seasons
- Work with students to encourage total participation in some activity
- *Supervise safety and welfare of students*
- Address behavior issues following PBIS protocols. Refer problem to teachers if necessary.

- Maintain proper utilization of playground equipment
- Perform other duties as directed

General Responsibilities

- Communicate effectively with all members of the school community
- Confer with the Assistant Principals and Principal about unusual and potentially serious student issues.
- Support the school philosophy and vision to educate the 'whole child' in a faith based community.

Required Qualities:

- Faith Qualities: Model Christian values. Support the formation of a Christian Community at our school.
- Professional Qualities: Professional demeanor; honors job obligations, i.e., work hours, communicates effectively with administration and teachers.
- Personal Characteristics: Effective communicator; demonstrates commitment to students and their personal development; approachable; problem solver. A flexible demeanor, ability to multi-task and problem solve.

Required Qualifications:

- Knowledge of basic concepts of child development and atypical child behavior characteristics; patient, receptive, and empathetic attitude toward children and staff
- High school diploma or equivalent. Experience: Working with school age groups in organizations such as scouts, church, YMCA, PTA, and/or any successful job experience in similar fields.
- Valid certification for Basic First Aid and CPR.

Position Status

Position is part-time, 8:45 am – 1:30 pm, Monday – Thursday 9:00-1:30 pm, Friday (23.5 hours per week), hourly 10-month position (late August – mid June). Hourly rate: \$15

Application Procedure

Interested candidates should mail or email your resume and cover letter to Nicole Bader at nbader@stedschool.org or St. Edward the Confessor Parish School 33866 Calle La Primavera, Dana Point, CA 92629.

Application Deadline

The position will remain open until it is filled.