
5th – 8th GRADE SPANISH TEACHER 2022-2023 JOB POSTING

Position Title: Spanish Teacher: 5th – 8th Grade

Job Classification: Exempt

Reports to: Assistant Principal and Principal

General Summary

Faithful to our Catholic values, we sustain an evolving school-wide learning environment that inspires each Learner to achieve his or her God-given potential inside and outside the classroom. The classroom teacher with the assistance of an instructional aide is responsible for fostering the spiritual, intellectual, and social development of our students.

Position Description

The Spanish teacher will work with students in 5th – 8th grade to teach basic Spanish. The teacher develops lesson plans focused on essential skills to speak, read and write Spanish, creating lesson plans for an entire class or to smaller groups. The teacher will ensure the involvement and engagement of students in learning through a variety of instructional approaches and methodologies. The teacher's responsibilities include assessment of student progress through assignments, projects and participation and communicating with parents about their child's progress. The teacher should be passionate about the Spanish language and culture, energetic and able to inspire passion for language in their students.

The role of a teacher is a ministerial function of the School and Diocese. As such, the teacher is expected to exhibit in speech or action behavior that is consistent with the teachings of the Catholic Church.

Essential Duties and Responsibilities:

- Motivating students to follow the example of Christ, striving to teach Christian virtues and nurture disciples by personal example as well as by explicit instruction.
- Planning and teaching curriculum in Spanish in a developmentally appropriate manner, with an emphasis on organizing classroom learning and materials to maximize student time on tasks as well as motivate student learning and provide for individual differences.
- Using effective methods of evaluation/assessment directly related to curriculum objectives and to concepts and skills taught; consistently and effectively evaluate student progress.

- Utilizing effective classroom management strategies to create a classroom environment conducive to effective learning through supportive exchanges with students and clear expectations for classroom behavior; a classroom environment that promotes self-direction and positive self-image within a faith-based environment; sets high standards for student behavior and manage inappropriate behavior effectively.
- Using a broad range of instructional modalities to teach the Spanish language.
- Working and communicating effectively with parents and staff members.
- Articulating and modeling the school's mission and core values.
- Supporting and following school and Diocesan policies.
- Being a positive and contributing member of the professional community.
- To work with parents, the primary educators of their Children, providing periodic reports and arranging parental conferences when necessary.
- To attend and participate in all faculty meetings where attendance is required.
- To accept a share of responsibility for co-curricular activities.

Professional Responsibilities of Teacher:

During the School Day

The regular school day includes thirty-minutes work activity before the beginning of the school day and thirty-minutes work activity after the end of the school day. It, likewise, includes thirty-minutes duty free lunch period. Teachers are expected to perform all duties determined by the Principal or Assistant Principal during the regular school day. Teachers are assigned weekly traffic duties that may occur before or after school.

Outside of the School Day

Teachers are expected to participate in all school functions scheduled outside the regular school day, such as in-service programs, faculty meetings, field trips, parent conferences, Open House and other activities specified by the Administration.

Position Qualifications:

- It is the unique responsibility of a Catholic school to provide means and opportunities for the religious education and development of students. All school personnel are expected to actively participate in the formation of the Christian Faith Community at our school.
- Maintains excellent communication skills including written, verbal, public speaking and presentation skills.
- Be able to manage multiple tasks simultaneously.
- Flexibility in assessing needs and strategies and adapt appropriately.
- Proficiency in the use of technology, specifically, Microsoft Office Suite, Google Suite FACTS SIS Database, Schoology Learning Management System, Renaissance Learning Assessment Suite (STAR, AR) and any programs deemed necessary by Administration.
- Understands complexity of teaching students with varied learning styles and needs and adjusts instruction accordingly.

Required Qualifications:

- Bachelor's degree is required, in subject matter preferred.
- Valid California Teaching Credential preferred.
- Valid certification for Basic First Aid and CPR.

Position Status

- Full-time, benefit-eligible, salaried 10-month position.
- The teacher salary is determined by the Diocese of Orange salary schedule.
- Term of position: August 15, 2022 – June 9, 2023.
- The annual employment agreement for teachers is 190 days that includes 10 days of professional development each year either Diocesan-wide or on site.

Application Procedure

Interested candidates should mail or email your resume and cover letter to the attention of Tom Waszak at twaszak@stedschool.org or St. Edward the Confessor Parish School 33866 Calle La Primavera, Dana Point, CA 92629.

Application Deadline

This position is for the 2022-2023 school year. The position will remain open until it is filled.