



Part-Time Instructional Aide 2022-2023

St. Irenaeus Parish School is seeking a caring and enthusiastic individual for our Part-Time Instructional Aide position. The candidate must be patient and enjoy working with young children. This is a part-time position for the 2022-2023 school year.

Mission Statement

The Catholic faith community of St. Irenaeus Parish School is committed to helping our children develop to their full spiritual and academic potential. Our mission is to welcome all children and recognize individual differences, gifts, abilities, and learning styles. We partner with our parents and the Parish to foster discipleship, stewardship, and leadership.

Position Description

All employees are required to conduct themselves in a manner that is compatible with and supportive of the teachings and mission of the Roman Catholic Church and the Diocese. All employees understand that they are an extension of the ministry of the Roman Catholic Church, and play an important role in fulfilling and delivering the loving, healing, and caring mission of Christ. All employees perform ministerial functions in connection with their job duties.

The role of the Part-Time Instructional Aide is to provide supervision of students, and to support student learning by assisting in implementing the daily learning plan under the direction of the classroom teacher.

- Part-Time
- Monday - Friday 10:15 a.m. - 2:45 p.m.
- Previous elementary classroom experience preferred
- Course study work in child development or education preferred
- Current CPR/First Aid

Responsibilities

The instructional aide is responsible for supporting the educational program for the assigned class in accordance with the goals, policies, procedures, philosophy, and curriculum of the school. Responsibilities include, but are not limited to:

- Treating all children, parents, and staff with dignity and respect
- Assisting in implementing the daily learning plan under the direction of the classroom teacher
- Assisting in preparing the learning environment such as setting up centers or preparing materials and supplies
- Supervising the classroom when the teacher is out of the room
- Supervising the students during non-instructional times such as recess and lunch
- Maintaining confidentiality with regard to

Interested, qualified applicants may email a cover letter and resume to Stella Costello (scostello@stischoolcypress.org)..